



# khaitan (India) Limited

CIN No. L10000WB1936PLC008775

Phone : (033) 4050 5000  
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Ref: KIL: SEC: 34 :2023-24  
Date: 31-07-2023

The Manager  
Listing Department,  
National Stock Exchange of India Limited  
5<sup>th</sup> Floor, C/1, G Block,  
Bandra Kurla Complex, Bandra (E),  
Mumbai - 400051, Maharashtra India  
NSE Symbol: KHAITANLTD

The Secretary,  
Listing Department  
BSE Limited  
Phiroze Jeejeebhoy Towers,  
Dalal Street, Mumbai - 400001  
Maharashtra India  
BSE Symbol: 590068

Dear Sir,


In terms of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 we are to inform you that our Board of Directors will meet on **Friday, the 11<sup>th</sup> day of August, 2023 at 2:00 P.M.** at the Registered Office at 'Everest House', 20<sup>th</sup> Floor, 46-C J. L. Nehru Road, Kolkata - 700071. The Agenda interalia includes:

1. To grant leave of absence, if any.
2. To read, confirm the minutes of the previous meeting held on 21-07-2023.
3. To consider, approve and take on record the Un-audited Financial Results (Provisional) for the first quarter and three months ended as on 30<sup>th</sup> June, 2023.
4. To consider Secretarial Audit Report as on 31-03-2023.
5. To finalise and approve Director's Report for the year ended 31-03-2023.
6. To consider re-appointment of Whole Time Director
7. To consider re-appointment of retiring Directors.
8. To fix date, time venue of Annual General Meeting.
9. To consider closure of Register of Member.
10. To appoint Agency to provide E-voting facility to the members of the AGM.
11. To consider and approve draft notice of Annual General Meeting.
12. To consider any other matter with the permission of the Chairman.

In our letter date 30<sup>th</sup> June, 2023, we have already communicated closure of trading window of the Company from 1st July, 2023 till end of 48 hours after the declaration of Un-audited Financial Results of the Company for the first quarter and three month ended 30<sup>th</sup> June, 2023. Consequently, the trading window will remain closed till 13<sup>th</sup> August, 2023.

The above is for your information and records

Thanking You,  
For KHAITAN (INDIA) LIMITED

  
Ankit Sugandh  
(Company Secretary & Compliance Officer)



Visit us at [www.khaitan.com](http://www.khaitan.com)

Regd. Office : 20th Floor, 46C, J. L. Nehru Road, Kolkata-700 071